



HOUSING ENDOWMENT AND REGIONAL TRUST

**HEART**  
**OF SAN MATEO COUNTY**  
**BOARD MEETING AGENDA**  
**Meeting No. 65**

**DATE:** March 23, 2010  
**TIME:** 3:00 p.m. – 5:00 p.m.  
**PLACE:** Peninsula Station  
2901 South El Camino Real  
San Mateo, California

**NOTE:** At 2:30, there will be an optional tour of Peninsula Station, which is a HEART-funded development. Park in the Borders Bookstore parking lot next door.

Note: Members of the public may comment on any item on the agenda. Public comment for items not on the agenda is allowed under Item 11; however, the board may not take action on matters that are not on the agenda.

**1.0 CALL TO ORDER/ROLL CALL**

**CONSENT AGENDA**

*Items 2-6 will be voted on in a single action, unless a member of the board or the public requests discussion of a particular item.*

**2.0 APPROVE MINUTES FROM MEETING OF 1/26/2011**

[Note: There was no quorum for the meeting in February, so there are no minutes to approve]

**3.0 FINANCE COMMITTEE**

- 3.1 **Action:** Accept financial report through 12/31/2010
- 3.2 **Action:** Set direction for FY2011-2012 Admin Fund budget

**4.0 NOMINATING COMMITTEE**

- 4.1 **Action:** Accept Michele Jackson's resignation

**5.0 PROGRAM COMMITTEE**

- 5.1 **Action:** Approve homebuyer loans made to date and delegate loan approval authority to Executive Director for future loans that comply with program guidelines

**6.0 LEGISLATIVE COMMITTEE**

- 6.1 Receive written report

**7.0 EXECUTIVE DIRECTOR'S REPORT**

- 7.1 Receive written report

## **REGULAR AGENDA**

### **8.0 COMMITTEE ASSIGNMENTS**

- 8.1 Review list of existing assignments
- 8.2 Approve new assignments

### **9.0 FUND DEVELOPMENT COMMITTEE**

- 9.1 Discuss plans for May 11 Executive Briefing & Luncheon

### **10.0 HEART BUSINESS PLAN**

- 10.1 Overview of purpose and recommendations of plan
- 10.2 Discuss major components of plan
- 10.3 Provide direction for staff

### **11.0 PUBLIC COMMENT**

### **12.0 OTHER NEWS AND ANNOUNCEMENTS**

### **13.0 NEXT MEETING: April 27, 2011, 3 pm** **Silicon Valley Community Foundation** Conference Center 1300 South El Camino Real, San Mateo, California

### **14.0 ADJOURN**

*Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chris Mohr at least 72 hours before the meeting at (650) 872-4444 or by email to cmohr@heartofsmc.org. Notification in advance of the meeting will enable the Agency to make reasonable arrangements to ensure accessibility to the meeting and the materials related to it.*