



**HOUSING ENDOWMENT AND REGIONAL TRUST
HEART
OF SAN MATEO COUNTY**

**BOARD MEETING AGENDA
MEETING NO. 117**

DATE: Wednesday, April 27, 2016
TIME: 3:00- 4:30 pm
PLACE: Silicon Valley Community Foundation Conference Center,
1300 S El Camino Real, #100, San Mateo, CA 94402

1.0 CALL TO ORDER/ ROLL CALL

2.0 PUBLIC COMMENT

Public comment permitted on both items on the agenda and items not on the agenda.

3.0 SWEARING IN PUBLIC DIRECTOR ANNE OLIVA

4.0 NOMINATING COMMITTEE

- 4.1 Report by Committee Chair Asbury
- 4.2 Motion to appoint the following to new terms as at-large board members: Linda Asbury (renewal); Julie Baigent (renewal); Larry Franzella (renewal); Paul Shepherd (renewal); and Josie Ramirez, Vice President CRA Residential Lending, Boston Private Bank & Trust

5.0 CONSENT CALENDAR

- 5.1 Explanation of Consent Calendar by Executive Director Sanchez and Counsel Mates
- 5.2 Motion to approve use of Consent Calendar for HEART Board meetings
- 5.3 Motion to approve Consent Calendar
 - 5.3.1 Approval of minutes of February 24, 2016
 - 5.3.2 Approval of minutes of March 23, 2016
 - 5.3.3 Resolution 41 authorizing additional signatories to transact business with Meriwest as needed for the Opening Doors Homebuyer Assistance Loan Program
 - 5.3.4 Accept Finance Committee recommendation to approve and submit IRS Form 990 for 2015

6.0 PROGRAM COMMITTEE

- 6.1 Resolution 42 approving an increase in the maximum loan amount to \$117,281 in HEART's Opening Doors Homebuyer Assistance Loan Program and authorizing the Executive Director to execute any and all documents necessary to implement the loan increase amount (Committee Chair Baigent)

7.0 AD HOC EVENT COMMITTEE

- 7.1 Report by Ad Hoc Committee Chair Frisella and Committee Member Eldridge

8.0 LINKAGE FEES AD HOC COMMITTEE

8.1 Report by Chair Horsley and Executive Director Sanchez

9.0 EXECUTIVE DIRECTOR PERFORMANCE REVIEW

9.1 Motion to establish an Executive Director Performance Review Ad Hoc Advisory Committee (Chair Horsley)

10.0 FINANCE COMMITTEE

10.1 Report by Executive Director Sanchez (oral)

11.0 EXECUTIVE DIRECTOR'S REPORT

11.1 Meeting format and scheduling of annual Member Agency Committee (MAC) meeting

12.0 OTHER NEWS AND ANNOUNCEMENTS

Next meeting date: Wednesday, May 25, 2016, 3:00-4:30 pm, Silicon Valley Community Foundation, 1300 S El Camino Real, #100, San Mateo, 94402

13.0 ADJOURN