



HOUSING ENDOWMENT AND REGIONAL TRUST

HEART
OF SAN MATEO COUNTY

BOARD MEETING AGENDA

Meeting No. 111

DATE: September 23, 2015
TIME: 3:00 p.m. – 4:30 p.m.
PLACE: Silicon Valley Community Foundation Conference Center
1300 S. El Camino Real #100, San Mateo, CA 94402

NOTE: Members of the public may comment on any item on the agenda. Public comment for items not on the agenda is allowed under Item 6; however, the Board may not take action on matters that are not on the agenda.

1.0 CALL TO ORDER/ROLL CALL

2.0 APPROVAL OF MINUTES

2.1 Approval of minutes from meeting of
7/22/15.....MOTION..Pp. 3-5

3.0 CLOSED SESSION

3.1 Discussion Public Employee Appointment (Title: Interim Executive Director) Pp. 6-7

4.0 APPOINTMENT OF INTERIM EXECUTIVE DIRECTOR

4.1 Resolution appointing Paula Stinson as Interim ED.....RESOLUTION...
Attach A

4.2 Resolution updating authorized signers on Ocean View project
refinancing....RESOLUTION...Attach B

5.0 STAFF REPORT

5.1 REPORT ON staff transitions and ongoing programs (Paula Stinson).....
Pp. 8-9

5.2 Report on HLC transitions and HEART contract mgt (Paula Stinson)....
Pp.10-11

5.3 Report on Housing Sites project (Josh Abrams, Baird + Driscoll).....
Pp. 12

5.4 Authorize sponsorship donation to Housing Leadership Council.

MOTION...Attach C

6.0 PROPOSED CHANGE TO BROOKWOOD PROJECT

6.1 Change to Brookwood Equity Investment (Julie Baigent)...MOTION.....
Attach D

70 FORWARD PLANNING

- 7.1 Authorize advertisement of HEART ED position and screening of candidates
(Julie Baigent).....MOTION.....Pp. 13-15
- 7.2 Report on introductory meeting with Housing Trust Silicon Valley (HTSV)
- 7.3 Authorize HEART’s chair and Vice Chair to explore options for back office services, including partnerships with HTSV.....MOTION

8.0 PUBLIC COMMENT

90 OTHER NEWS AND ANNOUNCEMENTS

NEXT BOARD MEETING: OCTOBER 28 , 2015, 3:00PM – 4:30PM
SILICON VALLEY COMMUNITY FOUNDATION CONFERENCE CENTER
1300 SOUTH EL CAMINO REAL, SUITE 100, SAN MATEO 94402

10.0 ADJOURN

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Executive Director Mark Moulton at least 72 hours before the meeting at (650) 872-4444 or by email to mmoulton@heartofsmc.org. Notification in advance of the meeting will enable the Agency to make reasonable arrangements to ensure accessibility to the meeting and the materials related to it and the materials related to it.