



**Housing Endowment and Regional Trust
Fund Development Committee
Meeting of Monday, February 13, 2017 12:30-2:00 pm**

Location: Silicon Valley Community Foundation
1300 S. El Camino Real, San Mateo, California

Agenda

- 1. Call to order/Roll call**
- 2. Public Comment**
- 3. Approve minutes 1.12.17**
- 4. Introduction**
- 5. Review role of committee**
- 6. May 11, 2017 fundraising reception**
 - a. Review lists of sponsors and results**
 - b. Plan outreach to HEART board to solicit/renew sponsorships**
 - c. Prospect list for 2017 and outreach to the board for new prospects**
 - d. Organizing and planning event logistics**
- 7. Update on broader fundraising initiatives**
- 8. News and Announcements**
- 9. Adjourn**

Next Meeting: Monday, March 13, 2017
12:30-2:00 pm
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