



**HOUSING ENDOWMENT AND REGIONAL TRUST HEART
OF SAN MATEO COUNTY**

**BOARD MEETING AGENDA
MEETING NO. 136**

DATE: Wednesday, May 23, 2018
TIME: 3:00 – 4:30 pm
PLACE: Silicon Valley Community Foundation Conference Center,
1300 S El Camino Real, #100, San Mateo, CA 94402

1.0 CALL TO ORDER/ ROLL CALL

2.0 PUBLIC COMMENT

Public comment permitted on both items on the agenda and items not on the agenda.

3.0 CONSENT CALENDAR

3.1 Motion to approve Consent Calendar

3.1.1 Approval of minutes from meeting of April 25, 2018p. 2

3.1.2 Accept Finance Committee’s recommendation to accept the FY 2016-17 Audit
.....Attachment 1

3.1.3 Accept Finance Committee’s recommendation to accept and submit IRS Form
990 for 2016Attachment 2

4.0 BOARD SECRETARY AND TREASURER

Discuss process for selecting and appointing a Board Secretary and Treasurer

5.0 CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

6.0 EXECUTIVE DIRECTOR’S COMPENSATION

Approval of Executive Director’s annual salary and benefits package for 2018 and bonus for 2017
– Oral Report by Chair Horsley – **MOTION**

7.0 REVIEW DRAFT HEART BUDGETS FOR FY 2018-19

The Finance Committee recommends the Board review HEART’s draft Operating Budget and
Capital Budget for FY 2018-19Administrative Report p. 5
Draft Operating Budget – p. 8
Draft Capital Budget – p. 9

8.0 FUNDRAISING COMMITTEE

Report by Committee Chair Eldridge on results of 2018 Fundraising Event (Oral report)

9.0 EXECUTIVE DIRECTOR’S REPORT

Report by Executive Director Sanchez (Oral report)

10.0 OTHER NEWS AND ANNOUNCEMENTS

Next meeting date: Wednesday, June 27, 2018, 3:00 - 4:30 pm, Silicon Valley Community
Foundation Conference Center, 1300 S El Camino Real, #100, San Mateo, CA 94402

11.0 ADJOURN