



**HOUSING ENDOWMENT AND REGIONAL TRUST (HEART)
OF SAN MATEO COUNTY**

FUND DEVELOPMENT COMMITTEE MEETING

Date: Monday, January 14, 2019
Time: 10:30am-11:30am
Location: HEART Office
2905 S. El Camino Real,
San Mateo, California

Agenda

- 1. Call to order/Roll call**
- 2. Public Comment**
Public comment permitted on both items on the agenda and items not on the agenda.
- 3. Approve Minutes of 7.27.18**
- 4. Update on 2018 Event Pledges and December 2018 mailing**
- 5. Begin Planning 2019 fundraising event**
 - a. Set event date
 - b. Event coordinator and event planning update
 - c. Staff ideas for this year's theme, speakers, and program style
 - d. Review 2018 materials, sponsorship levels, and general schedule
 - e. Review and update sponsor and prospect list
- 6. News and Announcements**
- 7. Adjourn**