



**HOUSING ENDOWMENT AND REGIONAL TRUST
OF SAN MATEO COUNTY (HEART)**

**BOARD MEETING AGENDA
MEETING NO. 162**

DATE: Wednesday, April 28, 2021
TIME: 3:00- 4:30 pm
PLACE: Virtual / Video Conference

DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD PURSUANT TO AUTHORIZATION FROM GOVERNOR NEWSOM'S EXECUTIVE ORDERS – PUBLIC MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE. ANYONE CAN LISTEN AND PROVIDE COMMENTS REMOTELY IN THE WAYS DESCRIBED AT THE END OF THE AGENDA.

1.0 CALL TO ORDER/ ROLL CALL

2.0 PUBLIC COMMENT

Public comment permitted on both items on the agenda and items not on the agenda.

3.0 CONSENT CALENDAR

ACTION: Motion to accept Consent Calendar

3.1 Approve minutes of February 24, 2021.....p. 3

3.2 Commendation for Julie Baigent for exemplary services to HEART

4.0 RESOLUTION 2021-04 AUTHORIZING THE EXECUTIVE DIRECTOR AND/OR BOARD CHAIR TO EXECUTE AN AGREEMENT WITH HARBOR VIEW PROPERTY, LLC TO ACCEPT A \$550,000 DONATION AND CREATE A FIRST TIME HOMEBUYER PROGRAM THAT IS SPECIFICALLY AVAILABLE TO HOUSEHOLDS THAT LIVE OR WORK IN THE CITY OF REDWOOD CITY

ACTION: Approve resolution 2021-04 accepting \$550,000 donation from Harbor View, LLC

.....Staff Report p. 6

.....Resolution 2021-04 p. 8

5.0 ESTABLISH EXECUTIVE DIRECTOR ANNUAL PERFORMANCE REVIEW AD HOC COMMITTEE

Chair Horsley to establish and appoint Board Members to Executive Director Annual Performance Review Ad Hoc Committee for 2021. Report by Chair Horsley (oral report)

6.0 REVIEW HEART'S DRAFT OPERATING AND TRUST FUND BUDGETS FOR FY 2021-22.

The Finance Committee recommends the Board review and comment on HEART's draft Operating and Trust Fund Budgets for FY 2021-22Staff Report p. 10



.....Draft Operating Budget p. 12

.....Draft Trust Fund Budget, p. 16

7.0 **COMMITTEE UPDATES**
Oral Report by Shafiabady

8.0 **ADU PROGRAM UPDATE**
Presentation: ADU Program Report (Oral Report by Vatkin)

9.0 **MEMBER AGENCY COMMITTEE MEETING**
Oral Report by Vatkin

10.0 **EXECUTIVE DIRECTOR’S REPORT**
Oral Report by Sanchez

11.0 **OTHER NEWS AND ANNOUNCEMENTS**
Next meeting date: Wednesday, May 26, 2021

12.0 **ADJOURN**

To view and listen to the meeting please join Zoom Meeting:
<https://us02web.zoom.us/j/86940696076?pwd=TmtKK0psU2lYWncxMWdwSjdZL0pRUT09>
Meeting ID: **869 4069 6076** Passcode: **600094**

To listen by phone, dial **1-669-900-9128**.

Public comments can be submitted prior to, or during the meeting by email at info@heartofsmc.org and will be part of the official record. Public comment permitted on both items on the agenda and items not on the agenda.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact HEART at (650) 204-5640 or info@heartofsmc.org. Notification 24 hours prior to the meeting will enable HEART to make reasonable arrangements to ensure accessibility to this meeting.