



**HOUSING ENDOWMENT AND REGIONAL TRUST
OF SAN MATEO COUNTY (HEART)**

**FINANCE COMMITTEE - SPECIAL MEETING
AGENDA**

DATE: Wednesday, June 2, 2021
TIME: 10 - 11 am
PLACE: Virtual / Video Conference (*meeting information, next page*)

DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD PURSUANT TO AUTHORIZATION FROM GOVERNOR NEWSOM'S EXECUTIVE ORDERS – PUBLIC MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE. ANYONE CAN LISTEN AND PROVIDE COMMENTS REMOTELY IN THE WAYS DESCRIBED AT THE END OF THE AGENDA.

- 1.0 **CALL TO ORDER/ ROLL CALL**
- 2.0 **PUBLIC COMMENT**
Public comment permitted on both items on the agenda and items not on the agenda.
- 3.0 **CONSENT CALENDAR**
ACTION: Motion to accept Consent Calendar
 - 3.1 Approve minutes of June 18, 2020.....p. 3
 - 3.2 Approve minutes of April 16, 2021p. 5
- 4.0 **REVIEW AND RECOMMEND BOARD ACCEPT FY 2019-20 AUDIT**
 - 4.1 **ACTION:** Recommend Board Accept FY 2019-20Audit, p. 7
- 5.0 **REVIEW AND RECOMMEND BOARD APPROVE SUBMITTAL OF FY 2019 TAX FORM 990**
 - 5.1 **ACTION:** Recommend Board approve and direct the Executive Director to submit the 2019 Form 990 to the Internal Revenue Service.....Form 990, p. 56
- 6.0 **DISCUSS AND DECIDE ON A QUARTERLY MEETING CADENCE FOR THE FINANCE COMMITTEE**
- 7.0 **DISCUSS AND DETERMINE SIGNATORIES FOR HEART'S BANK ACCOUNTS WITH MERIWEST AND BANK OF AMERICA**
- 8.0 **OTHER NEWS AND ANNOUNCEMENTS**
 - 8.1 FY 20-21 Audit Timeframe Update
 - 8.2 Next meeting date: September, to be determined
- 9.0 **ADJOURN**

Join Zoom Meeting | Meeting ID - 895 2434 3802 | Passcode - 428295

<https://us02web.zoom.us/j/89524343802?pwd=eGhmN2xud3ZSN0ptWlBjN1o3WXRxdz09>

Public comments can be submitted prior to, or during the meeting by email at info@heartofsmc.org and will be part of the official record. Public comment permitted on both items on the agenda and items not on the agenda.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact HEART at (650) 204-5640 or info@heartofsmc.org. Notification 24 hours prior to the meeting will enable HEART to make reasonable arrangements to ensure accessibility to this meeting.