



**HOUSING ENDOWMENT AND REGIONAL TRUST  
OF SAN MATEO COUNTY (HEART)**

**BOARD MEETING AGENDA  
MEETING NO. 176**

**DATE:** Wednesday, February 22, 2023  
**TIME:** 3:00 - 4:30 pm  
**PLACE:** Virtual / Video Conference

**This meeting of HEART Board will be held by teleconference only pursuant to AB361 (2021). No physical location will be available for the meeting. However, members of the public will be able to participate in the meeting remotely via the Zoom platform. For remote public participation instructions, please refer to the end of the agenda.**

**1.0 CALL TO ORDER/ ROLL CALL**

**2.0 PUBLIC COMMENT**

*Public comment permitted on both items on the agenda and items not on the agenda.*

**3.0 ELECTIONS OF HEART CHAIR AND VICE CHAIR**

3.1 **ACTION:** Election of Chair for a term of two (2) years beginning February 22, 2023, through February 28, 2025

Nominations:

- Diane Howard
- Michael Brownrigg
- Open Floor Nominations

3.2 **ACTION:** Election of Vice Chair for a term of two (2) years beginning February 22, 2023, through February 28, 2025

Nominations:

- Diane Howard
- Michael Brownrigg
- Open Floor Nominations

**4.0 CONSENT CALENDAR**

**ACTION:** Approval of Consent Calendar (*all items approved under one motion*)

- 4.1 RESOLUTION 2023-03 finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person for meetings of the Housing Endowment and Regional Trust of San Mateo County (HEART) Board would present imminent risks to the health or safety of attendees .....Resolution 2023-03 p. 3
- 4.2 Approval of the Minutes of January 25, 2023 .....p. 7

**5.0 NOMINATING COMMITTEE**

**ACTION:** Nomination and appointment of Elan Scheinman as an At-Large Director for a term of three (3) years beginning February 22, 2023, through February 28, 2026.....  
.....Scheinman Letter of Interest and CV, p.11

**6.0 RESOLUTION 2023-04 APPROVING THE AMMENDED OPERATING BUDGET FOR FY 2022-2023 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO MAKE SPECIFIED EXPENDITURES**

**ACTION:** Adopt Resolution 2023-04 approving the Amended Operating Budget for 2022-23 and authorizing the Executive Director to make specified expenditures .....  
.....Staff Report p. 19  
Resolution 2023-04  
Amended Operating Budget

**7.0 RESOLUTION 2023-05 ADOPTING THE POPULATION DATA FOR CALCULATING MEMBER AGENCY CONTRIBUTIONS FOR FISCAL YEAR 2023-24**

**ACTION:** Adopt Resolution 2023-05 approving the population data to be used for calculation of member contributions to HEART for FY 2023-24 .....Staff Report p. 27  
Resolution 2023-05

**8.0 EXECUTIVE DIRECTOR’S REPORT**

- 8.1 Need board members to join Board Committees
- 8.2 2<sup>nd</sup> Quarter Year-to-Date Budget .....p. 31
- 8.3 End of Year Donations Update
- 8.4 Other Items

**9.0 OTHER NEWS AND ANNOUNCEMENTS**

**Next meeting date:** Wednesday, March 22, 2023

**10.0 ADJOURN**

To view and listen to the meeting please join Zoom Meeting: <https://us02web.zoom.us/j/88627480677>  
Meeting ID: 886 2748 0677

To listen by phone, dial 1-669-900-9128.

Public comments can be submitted prior to, or during the meeting by email at [info@heartofsmc.org](mailto:info@heartofsmc.org) and will be part of the official record. Public comment permitted on both items on the agenda and items not on the agenda.

**ACCESSIBILITY:** In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact HEART at (650) 204-5640 or [info@heartofsmc.org](mailto:info@heartofsmc.org). Notification 24 hours prior to the meeting will enable HEART to make reasonable arrangements to ensure accessibility to this meeting.