



**HOUSING ENDOWMENT AND REGIONAL TRUST  
OF SAN MATEO COUNTY (HEART)**

**BOARD SPECIAL MEETING AGENDA  
MEETING NO. 181**

**DATE:** Wednesday, December 6, 2023  
**TIME:** 3:00 - 4:30 pm  
**PLACE:** Hillsdale Mall, 60 31st Ave, San Mateo, CA 94403, (inside the Customer Service Conference Rooms across from the T-Mobile store)

**1.0 CALL TO ORDER/ ROLL CALL (3:00 – 3:05)**

**2.0 INTRODUCTIONS (3:05 – 3:15)**

- Introduce and swearing in new Board Member James Coleman, City of South San Francisco
- Introduce new HEART staff: Chasidy Miles, Program Manager, City Shared Staff Program, and Gyasi Pigott, Housing Fellow

**3.0 PUBLIC COMMENT (3:15 – 3:20)**

*Public comment permitted on both items on the agenda and items not on the agenda.*

**4.0 CONSENT CALENDAR (3:20 – 3:25)**

**ACTION:** Motion to approve Consent Calendar (*all items approved under one motion*)

- 4.1 Approval of the Minutes of September 27, 2023
- 4.2 Approve Resolution 2023-13 authorizing HEART enter into Amendment No. 1 to the Measure K Loan Agreement extending the term of HEART's \$5 million loan from the County of San Mateo for five years to July 31, 2029
- 4.3 Resolution authorizing the Vice Chair of the Board to execute any and all documents associated with the First Time Homebuyer Loan Program

**5.0 HONORING DON HORSLEY (3:25 – 3:35)**

**DISCUSSION:** Board discussion on how HEART can honor Don Horsley

**6.0 PRESENTION ON BOARD DOCUMENTS SHARED ON WEB (3:35 – 3:40)**

**PRESENTATION:** Oral report by Sanchez on accessing and content of Board shared documents.

**7.0 PRESENTION AND DISCUSSION ON BOARD MEETING ATTENDANCE (3:40 – 3:55)**

**PRESENTATION:** Oral report by Sanchez on Board Member survey results and Board discussion on next steps.

**8.0 PRESENTION AND DISCUSSION ON ARTICLE XXXIV (3:55 – 4:29)**

**PRESENTATION:** On Article XXXIV as it applies to HEART's NOAH Preservation Program and Board direction to staff. Report by staff Vatkin and Counsel Baumgartner

## 9.0 OTHER NEWS AND ANNOUNCEMENTS (4:29 – 4:30)

**Next meeting date:** Wednesday, January 24, 2024, 3:00 – 4:30 at Hillsdale Mall, 60 31st Ave, San Mateo, inside the Customer Service Conference Rooms across from the T-Mobile store.

**HEART Board and Staff Holiday Reception:** HEART Board, staff and guests will have their annual holiday reception immediately following the Board meeting at The Refuge, Hillsdale Mall.

## 10.0 ADJOURN

Public comments can be submitted prior to, or during the meeting by email at [info@heartofsmc.org](mailto:info@heartofsmc.org) and will be part of the official record. Public comment permitted on both items on the agenda and items not on the agenda.

ACCESSIBILITY: In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact HEART at (650) 204-5640 or [info@heartofsmc.org](mailto:info@heartofsmc.org). Notification 24 hours prior to the meeting will enable HEART to make reasonable arrangements to ensure accessibility to this meeting.